

Toileting Policy

Policy Statement

Bunnahone Bunnies Cross Community playgroup understands that toileting is a time of learning for children and that all children must be treated respectfully and sensitively when using the toilet. Bunnahone Bunnies Playgroup shall aim to ensure that toileting is a positive experience and that a high standard of hygiene is always promoted.

To comply with current child protection procedures and legislation, Bunnahone Bunnies Playgroup shall exercise good practice in toileting children.

Only staff that have satisfied Access NI checks shall be permitted to assist children to the toilet.

Procedure to be implemented

Staff will always respect the child's privacy and cultural beliefs and will encourage independence.

- Create awareness and understanding of good hygiene practice,
- Staff members shall highlight the importance of self-care for example: flushing the toilet, washing hands, etc.
- Use anti-bacterial soap and disposable paper towels for washing and drying hands
- Ensure a cleaning schedule is always in place to maintain children's toilets in a clean and hygienic condition
- Treat the child in a sensitive manner when toileting accidents occur, reassuring and emotionally supporting the child
- Accidents will be recorded and shared with families to help with the toilet training process
- We will work closely with the families when a child is toilet training and use a tailored approach for each child
- If a child shows any difficulty using the toilet on their own the child's key worker will help however independent use will always be encouraged
- Use praise and recognition when children are toilet-training to promote self-esteem and a sense of achievement
- Ensure another staff member is always available to provide assistance
- Always respect the child's privacy
- Hygiene practices include staff washing hands after assisting a child, ensuring

- children wash their hands and cleaning the toilets when required
- Any abnormalities or concerns will be reported to the Playgroup leader. A Childs clothes will be changed only if they:
 - become wet playing in the water/messy area
 - have a toileting accident
 - are sick
 - are in unsuitable clothing (e.g. hot/cold)

The staff shall parents/guardians to sign a form specifying the reason why the child had to be changed and by whom.

The playgroup has a small selection of spare clothing, which will be used in these events, and we ask parents to return these promptly.

Children not yet toilet trained (Pre -Pre School children)

Parents shall be advised to have a fresh nappy on the child before playschool commences. Staff will only change a nappy if the child becomes soiled or is very wet.

This policy was agreed and adopted by (Bunnahone Bunnies Cross Community Playgroup).